

# PARK END PRIMARY SCHOOL NEWSLETTER

October  
2025

## SAFETY IN SCHOOL

Children's safety in school is our number one priority. To ensure we have a robust safety procedures in place to plan for those events which are very unlikely to occur, we must regularly practice. We will practice both procedures in this newsletter over the coming weeks. Prior to this, teachers will talk to the children about security procedures in school and explain why they are important.

## FIRE EVACUATION

Fire evacuation is carried out in school every 6 months. The school's fire alarm will sound, and every person in the school building will evacuate to the playgrounds and fields, in designated places.

## AUTUMN DATES FOR YOUR DIARY

- 23<sup>rd</sup> Oct: Halloween Macmillan fundraiser day
- 23<sup>rd</sup> Oct: Whole school OPAL time
- 24<sup>th</sup> Oct: School closed to all pupils
- 3<sup>rd</sup> Nov: Children return to school

Our school website has a detailed calendar of events, such as school trips and visits.



## LOCKDOWN

Another important safety procedure we must practice is lockdown.

Lockdown would only ever be used when there is a threat to the safety of our children, staff and others at the school and when it is safer for everyone to remain in school rather than evacuate.

Situations where a lockdown may be used include:

- a potentially dangerous person or animal on the school grounds
- a disturbance or dangerous situation in the local community that could affect school
- a nearby chemical incident or other risk of air pollution
- an incident related to terrorism

We are aware that some children can find practising emergency procedures distressing. Please help to reassure children by discussing the need to practice safety procedures in school with your child. Thank you for your support.