

Park End Primary School



Approved By: *D. Jackson*

Date: 17.11.25

Behaviour Policy September 2025

Review Date	Type of Review	Comments	Initials
September 2022	Update	Amendments to whole policy	SA
July 2023-24	Update	Amendments to House Point Rewards	SA
September 2024	Update	Addition of prohibited items	SA
October 2025	Update	Amendment to Pupil of the Week - assemblies	SA

Behaviour Policy

1. Introduction

At Park End Primary we expect and encourage good behaviour and self-discipline from all pupils to achieve an environment which enables emotional development, effective learning, high standards and the smooth functioning of the school as an orderly community. We acknowledge our legal duties under the Equality Act 2010, in respect of Safeguarding, and in respect of pupils with Special Educational Needs.

2. Aim of the Policy

The aim of this policy is: -

- To ensure children feel safe
- To encourage a calm, purposeful and happy atmosphere within the school
- To ensure effective learning and teaching takes place throughout school.
- To foster positive, caring attitudes towards everyone, where achievements at all levels are acknowledged and valued.
- To encourage increasing independence and self-discipline so that each child learns to accept responsibility for his/her own behaviour.
- To have a consistent approach to behaviour throughout the school
- To encourage parental co-operation and involvement.
- To ensure all staff use a fair and equitable reward system.
- To make boundaries of acceptable behaviour clear.
- To raise awareness about appropriate behaviour.
- To help pupils, staff and parents have a sense of direction and feeling of common purpose.
- To address and support with any mental health difficulty that may be causing the issues
- To ensure pupils know there are consequences for poor behaviour

3. School Rules and Expectations of Behaviour

In the classroom, children are expected to:

- Listen when someone else is speaking
- Move around the class quietly and sensibly
- Use and return classroom equipment appropriately
- Respond immediately to "Stop – give me your attention please"

When lining up, children are expected to:

- Keep a person space between them and the next person
- Keep hands and feet to themselves

When moving round the school, the children are expected to walk:

- On the left-hand side
- Quietly
- In a single file
- With a person space between each child

In assembly, children are expected to:

- Enter silently
- Move in a single file
- Sit facing the front

In the dining hall, children are expected to:

Enter sensibly
Walk whilst in the dining room
Talk quietly
Use manners

In the playground, children are expected to:

Be kind to others
Look after equipment
Ask an adult for help if they have a problem
Keep safe and play in the area they should be
Line up at the end of breaks

Rules that parents and carers can help pupils to follow

- Arrive at school on time and ready to learn
- Bring the correct equipment to school
- Correct uniform should be worn every day
- Come to school everyday

4. Rewards

Rewards for good behaviour and attitude

The reward system at Park End Primary is based on the principle of intrinsic motivation. All pupils are encouraged to achieve and behave because it is personally rewarding as opposed to the desire for some external reward, e.g. stickers, certificates etc. Therefore, Park End Primary's reward system is consistent across school.

We reward good behaviour in several ways:

- Moving up the golden ladder
- Specific praise (verbal and written)
- Pupil of the Week
- House points
- Informing parents of good behaviour

Whole School Golden Rules

- Try your best
- Follow instructions
- Care for others

Golden Ladder

The golden ladder is a positive reward system linked to the school's golden rules. The ladder is organised in colours from red to gold. All pupils will begin each day in the middle of the ladder on bronze. They will move up the ladder for demonstrating any of the golden rules. Staff will encourage all pupils to move up the ladder. Pupils will receive golden time at the end of the week to affirm and recognise good behaviour. This is an opportunity for pupils to socialise with class mates, develop individual interests and for class teachers to cement relationships.

Pupil of the Week

- Work hard at school and at home
- Be prepared and dress correctly for school
- Come to school on time every day
- Always behave well

Pupil of the Week

Pupil of the week is awarded to pupils in key stage celebration assemblies. Pupils will receive verbal explanation of why they were selected. These will link to one of the Pupil of the Week criteria. The pupil of the week will also receive a certificate. All pupils will receive 'Pupil of the Week' at least once in the school year.

House Teams

Pupils will be praised for demonstrating the following school values:

- Respect
- Responsibility
- Positivity
- Honesty
- Hard work
- Caring

House Points (KS1 & KS2)

Pupils and staff are organised into four colour teams:

- Blue – Grizedale Forest
- Red – Danby Forest
- Green – Guisborough Forest
- Yellow – Hamsterley Forest

Assemblies are used to promote the school values. Pupils are always encouraged to develop and display these values. As a reward for demonstrating the school values, pupils are rewarded with team points. Each half term the winning team are rewarded.

Emphasis is always placed on rewarding good behaviour. Some pupils may need extra encouragement or support to achieve awards. Staff will use their discretion for individual pupils if they need to deviate from the policy.

5. Consequences

In the use of consequences, pupils learn from experience to expect fair and consistently applied consequences which differentiate between serious and minor offences. Consequences are applied consistently by all staff, but with the provision for flexibility to take account of individual circumstances.

Emphasis is always placed on rewarding good behaviour. Developing positive relationships encourages good behaviour. All staff use the Golden Ladder. Children who are moved down the ladder are encouraged to correct behaviour to move back up the ladder.

Staff should remember that they are responsible for the behaviour of children in their care – if behaviour is poor, they must first look for a possible reason before giving consequences

- Is the work planned at the right level for the child?
- Are classroom routines easy to understand and consistent?
- Have the children been sitting in one place for too long?
- Does the child have a problem and has the staff member tried to understand and solve it?
- Do the children know what to do and what is expected of them?
- Is general classroom behaviour calm and focused?

We have an agreed system of consequences to register disapproval of unacceptable behaviour. Responses range from polite reminders to permanent exclusion, and are intended to:

- Provide clarity and consistency of suitable responses.
- Minimise disruption to others especially teaching and learning time.
- Provide every opportunity for children to correct their own behaviour, make sensible choices and prevent further consequences being applied.
- Allow early involvement of parents, SLT, SENCO and support agencies.
- Do everything reasonably possible to avoid exclusion from school.

When consequences are applied, children should be helped to understand why what they have done is not acceptable. Express displeasure with the action and never the child i.e. 'That was a silly thing to do because...' and not 'You are a silly boy'.

6. Support Offered

- Use of golden ladder to encourage the child back onto task.
- Polite reminder to the child to encourage them back onto task.
- Reminders of the school rules
- Reminders about why it is important to listen to adults
- Time to comply with instructions
- Two choices so that they have an element of control (e.g. you have a choice to complete your work now or complete it at playtime)
- Time out to reflect on their behaviour

7. Consequences for continued poor behaviour

- Time out in class for a brief period. Children do not complete work in time out. It needs to be an area with little distraction for children to reflect upon their behaviour.
- Time out with another teacher for an agreed period. Teachers agree with each other where children will go for time out in a different class.
- Withdrawal - a set period with a member of staff to discuss behaviour and if required complete work set independently.
- Lunchtime reflection is for dealing with lunchtime incidents. The pupils are expected to sit in a quiet place so they can reflect on their behaviour. Members of staff will support the pupils to adopt a restorative approach
- Contact parents. An informal discussion with parents either at the end/start of the day. Class teachers record on the Cpoms that parents have been spoken to. The Key Stage team leader or SLT are alerted to behaviour concerns through Cpoms.
- Parent meeting with HT and class teacher to discuss
- Loss of privileges. If it is deemed unsafe for a pupil to leave the school grounds, they will remain in school. Under such circumstances the Class Teacher will discuss concerns with HT/DHT. The child will not be given a consent form. A log of incidents will be discussed and explained to the parents. Alternative arrangements will be made before the day of the visit. This will be decided upon an individual basis.

8. Exclusion

On occasions, it may be necessary to exclude an individual or individuals either for a fixed period, not exceeding forty-five school days in any one academic year, or, in some circumstances, permanently.

Such exclusions will only be resorted to when Park End Primary can demonstrate with adequate evidence that all reasonable steps have been taken (including education off site) and/ or that the presence of the learner is likely to be severely detrimental to his/herself, other learners or employees.

We follow the Suspension and Permanent Exclusion from maintained schools, academies and pupil referral units in England, including pupil movement, published by the DfE in September 2024 which has regard to the standard national list of reasons for exclusion. Currently, schools and local authorities must make full-time educational provision for suspended pupils from day 6 of their exclusion and looked-after children from the first day of exclusion.

Parents and carers must ensure their child is not present in a public place during the first five days of an exclusion.

9 Support for more complex difficulties

Children who staff feel may have an underlying issue as a reason for not behaving may require:

- Involvement from the school SENCO. Discuss concerns with SENCO. Next steps may involve registration on SEN register.
- These children, while expected to conform to the school's behaviour policy, may have behaviour modification programmes identified as part of their SEND support plan.
- A behaviour plan put in place with strategies for the child and adults to use.
- Play therapy or appropriate behaviour support/intervention
- Additional staff

- A referral to outside agencies

10 Physical Intervention

In exceptional circumstances, positive handling using reasonable force may be appropriate. Staff at Park End Primary are trained regularly in Team Teach. However, based on dynamic risk assessments, any member of staff can use physical intervention to prevent a child from hurting themselves or others (see positive handling policy)

In some circumstances, staff may use reasonable force to restrain a pupil to prevent them:

- Causing disorder
- Hurting themselves or others
- Damaging property

Incidents of physical restraint must:

- Always be used as a last resort
- Be applied using the minimum amount of force and for the minimum amount of time possible
- Be used in a way that maintains the safety and dignity of all concerned
- Never be used as a form of punishment
- Be recorded using a Team Teach form and on Cpoms
- Be reported to parents

Park End Primary will always communicate with parents when a physical restraint has been used. These incidents are recorded on CPOMs

11 Bullying

At Park End Primary, we take all cases of bullying seriously. Every alleged case of bullying will be investigated, and, where appropriate, parents of victim and bully will be contacted, as we see parents as vital partners in resolving problems associated with bullying.

Bullying is defined as the repetitive, intentional harming of one person by another person or group, where the relationship involves an imbalance of power.

Our definition of a bully is someone who:

- Wants to control by intimidation
- Wants to make others too afraid to challenge his/her authority
- Asserts their authority through intimidation/abuse/violence
- Tends to pick on those who are perceived to be weaker than themselves
- Wants to make everyone else subordinate to themselves
- Deliberately hurtful
- Repeated, often over a period of time
- Difficult to defend against

All forms of bullying will be tackled.

TYPE OF BULLYING	DEFINITION
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Emotional	Being unfriendly, excluding, tormenting
Physical	Hitting, kicking, pushing, taking another's belongings, any use of violence
Prejudice-based and discriminatory, including: <ul style="list-style-type: none"> • Racial • Faith-based • Gendered (sexist) • Homophobic/biphobic • Transphobic • Disability-based 	Taunts, gestures, graffiti or physical abuse focused on a particular characteristic (e.g. gender, race, sexuality)
Sexual	Explicit sexual remarks, display of sexual material, sexual gestures, unwanted physical attention, comments about sexual reputation or performance, or inappropriate touching
Direct or indirect verbal	Name-calling, sarcasm, spreading rumours, teasing
Cyber bullying	Bullying that takes place online, such as through social networking sites, messaging apps or gaming sites

12. Zero-tolerance approach to child on child sexual harassment and sexual violence

The school will ensure that all incidents of sexual harassment and/or violence are met with a suitable response, and never ignored.

Pupils are encouraged to report anything that makes them uncomfortable, no matter how 'small' they feel it might be. The school's response will be:

- Proportionate
- Considered Supportive
- Decided on a case-by-case basis as we are aware that incidents may differ in nature

School will listen to all involved and support will be offered. The perpetrator will also be offered support so that they can change their behaviour.

Disciplinary sanctions are intended to:

- Impress on the perpetrator that what he/she has done is unacceptable
- Deter him/her from repeating that behaviour
- Signal to other children that the behaviour is unacceptable and deter them from doing it.

The consequences should reflect the seriousness of the incident. Parents will be informed of all incidents and the police would be involved in any serious cases.

Other sanctions could include a verbal warning, time in at playtime/lunchtime, a letter of apology, time out of class and exclusion

The school has procedures in place to respond to any allegations or concerns regarding a child's safety or wellbeing. These include clear processes for:

- Responding to a report
- Carrying out risk assessments, where appropriate, to help determine whether to:
- Manage the incident internally
- Refer to early help
- Refer to children's social care
- Report to the police

13. Prohibited Items on the School-Site

No pupil should bring any prohibited items on to the school-site. The following are prohibited items:

- knives and weapons
- alcohol
- illegal drugs
- stolen items
- cigarettes/vapes
- any article that a member of staff reasonably suspects has been, or is likely to be used: to commit an offence, or to cause personal injury to, or damage to property of; any person (including pupils))
- an article specified in regulations:
- Tobacco and cigarette papers
- Fireworks; and
- Pornographic images.

The Headteacher and staff (who are authorised by the Headteacher) have a statutory power to search a pupil or their possessions where they have reasonable grounds to suspect that a pupil may have a prohibited item listed above. Under common law, school staff have the power to search a pupil for any item if the pupil agrees. The member of staff will ensure the pupil understands the reason for the search and how it will be conducted so that their agreement is informed [Searching, screening and confiscation \(publishing.service.gov.uk\)](https://publishing.service.gov.uk).

If a pupil needs to be searched, parents/carers will be contacted and asked to come in and undertake the search with two members of staff present. If it is deemed necessary, the pupil will be kept separate from other pupils until the parents/carers can attend. The two members of staff will be the same sex as the pupil being searched. In limited circumstances, there may be an exception to whether the two members of staff are of the same sex and this is if the headteacher deems there is a serious risk of harm to the pupil or another, if the search is not carried out immediately, or it is not within a practical reasonable timeframe to allocate two same sex staff members. If the search is carried out under these circumstances, the reason will be recorded alongside the record of the search on CPOMS. Two members of staff will be present during any search of a pupil.

Any kind of search will take place in a location away from other pupils and staff, providing the pupil with privacy. Two members of staff will always be present and consent from parents sought. If a pupil is found to be in possession of a prohibited item, they may be permanently excluded depending on the circumstances, (e.g. threatening another pupil with a knife/weapon, sharing a vape or cigarettes with other pupils on the school-site etc.) or receive a suspension (e.g. bringing a vape into school and storing in their coat, bags etc – no other pupils are involved etc.).

Staff will liaise with both parents/carers and the appropriate professionals if a child is found to be in possession of a prohibited item – this may involve liaising with the Police and Social Care. Staff will also follow the 'DfE Searching, Screening & Confiscation Advice for Schools, July 2022 (paragraphs 57-81, Appendix 1).

If any child is found to be suffering from the effects of alcohol or other substances, arrangements will be made for that child to be taken home and Social Care will be informed with a Multi-Agency Referral Form completed.

14 Mobile Phones

Pupils are not allowed to use mobile phones in school. Permission may be given for pupils to bring a mobile phone to school. Pupils will leave their mobile phone at the school office on arrival at school and will collect them at the end of the school day.

15 Roles and Responsibilities

Governing Body

The Governing Body is responsible for reviewing this policy on an annual basis and approving the statement of behaviour principles. The Governing Body will monitor the effectiveness of this policy and will hold the headteacher to account for its implementation

Headteacher

The headteacher is responsible for reviewing this behaviour policy in conjunction with the Governing Body. The headteacher will also approve this policy.

The headteacher will ensure that the school environment encourages positive behaviour and that staff deal effectively with poor behaviour, and will monitor how staff implement this policy to ensure rewards and sanctions are applied consistently

Staff

Staff are responsible for:

- Implementing the behaviour policy consistently
- Modelling positive behaviour
- Providing a personalised approach to the specific behavioural needs of pupils
- Monitoring incidents of poor behaviour
- Recording behaviour incidents using CPOMS

The senior leadership team will support staff in responding to behaviour incidents. Behaviour incidents will be monitored and evaluated using the school's recording and reporting system Cpoms.

16. Parents

The school works collaboratively with parents/carers, so children receive consistent messages about how to behave at home and at school.

We explain the school rules on admission, and we expect parents/carers to know these and support them.

We expect parents/carers to support their child's learning, and to co-operate with the school, as set out in the home-school agreement. We try to build a supportive dialogue between the home and the school, and we inform parents/carers immediately if we have concerns about their child's welfare or behaviour.

17 Safeguarding

If it is deemed unsafe for a pupil to leave the school grounds, they will remain in school. Under such circumstances the class teacher will discuss concerns with HT/DHT. The child will not be given a consent form. A log of incidents will be discussed and explained to the parents.

18 Emergencies

Senior Leadership Team can be summoned in an emergency by telephone. Emergency behaviours are, for example, loss of class control, violence, aggression. (See positive handling policy)

19 Equal Opportunities

We endeavour to treat all children fairly and equitable according to their needs and in accordance with school policy.

20 Links with other Policies

The policies below all relate to our expectations about behaviour in school and should be read in conjunction with the Behaviour Policy.

Policy	Why
Anti-Bullying Policy	Rewards, sanctions, codes of conduct
Safeguarding Policy	Child Protection
Child on Child Abuse Policy	Child Protection
E-Safety and Acceptable Use Policy	Cyberbullying and e-safety
Equality Policy	Prejudice related crime/homophobia, race, religion and culture and SEN/disability
PSHE/RSE Policy	Strategies to prevent bullying
Prevent Duty Policy	A plan to protect children from the risk of radicalisation.
Complaints Policy	Guidelines to make a complaint if families are not happy with the school's response
Positive Handling Policy	To understand the need for a positive reward system
'DfE Searching, Screening & Confiscation Advice for Schools, July 2022 (paragraphs 57-81, Appendix 1)	To read advice on searching, screening and confiscation